

September, 2009

Dear Parents:

In order to maintain the health and safety of your child during the school day, please complete the following forms and return them immediately to the school health office.

1. **“Treatment Consent Form”** is to be filled out by all families—it allows the school to administer First Aid should your child require it as well as obtaining the proper medical care should an accident or injury occur that requires immediate medical attention. It also allows the school to conduct the mandatory hearing test for grades K, 2, 5, 7 and any new students and the scoliosis testing for 7th grade girls and 8th grade boys. It also allows also students to be measured for height and weight. If for some reason you do not want your child tested please indicate your non-consent on the form.(One form enclosed per family).
2. **“Student Medical Condition”** is to be filled out by those families whose child(ren) have any of the following: (additional forms available)
 - a) takes medications regularly (at home or at school)
 - b) may require medication in an emergency or
 - c) has a medical condition of which the school should be aware (i.e. allergies, physical impairments etc.)
3. **“Request For Medication To Be Taken During School Hours”** is to be filled out by those families whose child(ren) require(s) medication during the school day which must be administered by the school. This form also requires your physician’s instructions and signature. (One form enclosed; however, each child will require his/her own form—additional forms available).

All forms must be returned to the school office no later than
Friday, September 5, 2008

**Please Note:
NO MEDICATION CAN BE GIVEN BY THE SCHOOL
UNTIL THESE FORMS ARE RECEIVED.**

Thank you for your prompt attention to these matters. Should you have any questions, please feel free to contact the school office.

Sincerely,

Michelle M. Berlin
Health Coordinator