

St. Martin of Tours School
11955 Sunset Blvd.
Los Angeles, CA 90049
(310) 472-7419

September 2, 2008

Dear Parents,

St. Martin of Tours School is proud to introduce the SMT Homework Club for students in grades 1-8. The purpose of the Homework Club is to provide a supervised atmosphere conducive to study and the completion of homework. The Homework Club is meant to serve as a quiet environment for the completion of homework rather than a tutorial service. Members of the SMT faculty will oversee the daily operation of the homework club and will be available to assist students as needed.

The SMT Homework Club will commence operation on Monday, September 8. The SMT Homework Club will operate Monday through Thursday from 3:20 to 4:20 on all official school days except for early dismissal days unless otherwise notified. The Homework Club will be held in grade 1 or 2. Students who will participate must check in with the Homework Club teacher at 3:20. It is not necessary for students to attend on a regular scheduled day. The SMT Homework Club will operate on a "drop-in" basis.

The fee for the Homework Club will be \$6.00 per day. Parents will be billed at the end of the month for their child's participation. Payment will be due no later than the tenth of each month. A fee of \$50.00 will be assessed for students who are not picked up promptly at 4:20 p.m. Reminder: There is no Homework Club on Fridays.

If you would like your child to participate, please complete the following form and send it to the school office. No student will be permitted to attend the SMT Homework Club unless the following registration form has been completed and submitted to the school office.

Thank you,

Mrs. Oswald
Principal

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Homework Club Enrollment Form

Child's Name _____ Grade _____
_____ Grade _____
_____ Grade _____

Parent's Name _____

Home Phone _____

Work Phone _____

Cell Phone _____

My child will participate in the SMT Homework Club. I understand that the SMT Homework Club meets Monday through Thursday from 3:20 to 4:20 p.m. The SMT Homework Club will provide a quiet, supervised place for study and homework. I have instructed my child to go directly to grade 1 or 2 at 3:20 p.m. on days that they are going to participate in the homework club. I understand that the SMT Homework Club fee is \$6 per day. Families will be billed at the end of the month. Payment is due by the tenth of each month. Payment is considered delinquent if payment is received after the tenth. Students must be picked up promptly at 4:20 p.m. A late fee of \$50 will be assessed if students are picked after 4:20 p.m. Parents will please pick up their child(ren) from grade 1 for sign-out at 4:20 p.m.

Parent signature _____